

REPUBLIQUE DU CAMEROUN
Paix - Travail - Patrie

MINISTERE DE L'ELEVAGE DES PECHEES ET DES INDUSTRIES
ANIMALES

MINISTRY OF LIVESTOCK, FISHERIES AND
ANIMAL INDUSTRIES

SECRETARIAT GENERAL



REPUBLIC OF CAMEROON
Peace - Work - Fatherland

MINISTERE DE L'AGRICULTURE ET DU DEVELOPPEMENT
RURAL

MINISTRY OF AGRICULTURE AND RURAL DEVELOPMENT

SECRETARIAT GENERAL

PROGRAMME D'APPUI A LA RENOVATION ET AU DEVELOPPEMENT DE LA FORMATION PROFESSIONNELLE DANS LES SECTEURS
DE L'AGRICULTURE, DE L'ELEVAGE ET DES PECHEES-PHASE DE CONSOLIDATION ET DE PERENNISATION

SUPPORT PROGRAM FOR THE RENOVATION AND DEVELOPMENT OF PROFESSIONAL TRAINING IN THE
AGRICULTURAL, LIVESTOCK AND FISHERIES SECTORS- PHASE FOR CONSOLIDATION AND PERPETUATION

COMMISSION SPECIALE DE PASSATION DES MARCHES AUPRES DU PROGRAMME PCP-ACEFA

AVIS D'APPEL D'OFFRES NATIONAL OUVERT N°01/2020/AONO/MINADER-MINEPIA/PCP-
AFOP/CSPM DU 4 mai 2020 RELATIF A LA REALISATION DE L'EVALUATION A MI-
PARCOURS DU PROGRAMME D'APPUI A LA RENOVATION ET AU DEVELOPPEMENT DE
LA FORMATION PROFESSIONNELLE DANS LES SECTEURS DE L'AGRICULTURE, DE
L'ELEVAGE ET DES PECHEES - PHASE DE CONSOLIDATION ET DE PERENNISATION (PCP-
AFOP).

FINANCEMENT : BUDGET C2D/PCP-AFOP / EXERCICE 2020
Convention de financement N° CCM 1396 03 V
IMPUTATION : 54 31 67 0022 2813

JUIN 2020



6. Recevabilité des dossiers

Chaque soumissionnaire devra joindre à ses pièces administratives, un cautionnement de soumission délivré par une institution de banque.



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SUPPORT PROGRAM FOR THE RENOVATION AND DEVELOPMENT OF PROFESSIONAL TRAINING IN THE
AGRICULTURAL, LIVESTOCK AND FISHERIES SECTORS- PHASE FOR CONSOLIDATION AND PERPETUATION

SPECIAL COMMISSION FOR PUBLIC CONTRACTS AT THE PCP AFOP PROGRAMME

OPEN NATIONAL CALL FOR TENDERS N° ~~01~~ /2020/AONO/MINADER-MINEPIA/PCP-
AFOP/CSPM OF ~~14 JUL 2020~~ 2020 RELATED TO THE MID TERM EVALUATION OF THE
SUPPORT PROGRAMME FOR THE RENOVATION AND DEVELOPMENT OF
PROFESSIONAL TRAINING IN THE AGRICULTURAL, LIVESTOCK AND FISHERIES
SECTORS- PHASE FOR CONSOLIDATION AND PERPETUATION (PCP-AFOP).

FUNDING: Allocation Convention N° CCM 1396 03 V
BUDGET C2D/PCP-AFOP / 2020 BUDGET YEAR
BUDGET HEAD: 54 31 67 0022 2813

JUNE 2020



1. PURPOSE OF THE TENDER

The National Coordinator for the Support Programme for the Renovation and Development of Professional Training in the Agricultural, Livestock and Fisheries Sectors-Phase for Consolidation and Perpetuation PCP-AFOP launches an open national call for tenders related to the recruitment of consultancy firms to carry out a mid- term evaluation of PCP-AFOP

2. Participation

Participation in this call for tenders is open to all consultancies, and national firms having a wide experience in the subject field of project and programme evaluation.

3. Funding

Services related to this call for tenders are funded by the C2D/PCP-AFOP budget of the budget year 2020, Budget Head: **54 31 67 0022 2813**: within the framework of financial assistance CMR – AFD **Allocation Convention N° CCM 1396 03 V**.

The budget stands at thirty-five million (35,000,000) FCFA

4. Acquisition of Bids

The bid can be consulted and collected during working hours at the secretariat of the National Coordination of the PCP AFOP programme situated at Yaounde, Bastos near the Elegance Pressing. P.O Box: 33839 Yaoundé, Fax: 222 20 36 55, Tel : 222 20 36 54, upon presentation of a **receipt of payment into the ARMP bank account N° 335988 open in BICEC of a non-refundable sum of fifty thousand France (50,000)FCFA**. All bidders should, in any case, get themselves registered and leave their full address, Post office box, fax, telephone and email.

5. Submission of Bids

The tenders written in French or in English in seven copies (one original and six other copies labelled as such) will be submitted upon presentation of a receipt at the Secretariat of the National Coordinator of the PCP-AFOP Programme latest **the... 2020 at 1:00 O'clock local time** and should bear the note:

“OPEN NATIONAL CALL FOR TENDERS N° 01./2020/AONO/MINADER-MINEPIA/PCP-AFOP/CSPM OF 2020 RELATED TO THE MID TERM EVALUATION OF THE SUPPORT PROGRAMME FOR THE RENOVATION AND DEVELOPMENT OF PROFESSIONAL TRAINING IN THE AGRICULTURAL, LIVESTOCK AND FISHERIES SECTORS- PHASE FOR CONSOLIDATION AND PERPETUATION (PCP-AFOP)”

« to be opened only during the opening session»

6. Acceptability of files

Each bidder should attach to the administrative documents, a submission caution fee of **seven hundred thousand (700,000) FCFA** paid at a bank or Insurance company accredited by the Ministry of Finance with a validity period of **one hundred and fifty (150) days** beginning from the date of bid opening

To avoid rejection, the other required administrative documents should be imperatively presented in original copies or certified true copies by the competent authority and in



conformity with the items provided by the particular regulation of the call for tenders. They must be **less than three months** old or should still be valid.

7. Opening of Files

The opening of files will be done at the conference room of the PCP-AFOP National Coordination Programme by a Special Commission for public contracts at the PCP-AFOP Programme. It will be done in two phases:

1. The opening of administrative and technical bids will be done on the -----2020
at 2 :00 pm prompt **25 AOUT 2020**
2. The opening of financial bids from qualified consultancies henceforth will be done after obtaining the non-objection opinion of FDA based on the proposals from the technical analysis report.

The bidder could be present at the opening sessions or be represented by any duly mandated person of his choice who has a perfect mastery of the tender file.

8. Execution deadline

The execution deadline for this service is **fifty six (56) calendar days** beginning from the date of notification of the contract to the contracting party

9. Evaluation of tenders

The evaluation of tenders will be done in two phases; one technical and the other financial.

9.1. Eliminary criteria

Bids which do not fulfil one or the other of the following conditions will be rejected;

- Absence of submission caution fee
- Absence or non-conformity of any of the administrative documents after deadline expires for a period of forty-eight (48) hours;
- Technical score less than 70 on a total of 100;
- False declaration or falsified documents.
- Presence of financial information in the technical document;
- Fiscal documents not legalised by a competent authority

9.2. Examination of Administrative documents

Administrative documents should comprise of documents proving the legal existence of the structure, Company name, address and headquarters. These other documents should be included:

14. Stamped declaration of intention by bidder
15. Copy of registration or trade register certified at the Registry or the Creation Act of the structure dating less than three (3) months preceding the date of submission of files;
16. Bank domiciliation attestation of the bidder issued by a first category bank or insurance company accredited by the Ministry of Finance;
17. Certified copy of the tax payers card from taxation dating less than three (3) months preceding the date of submission of files;
18. Paid submission caution;



19. Receipt attesting to the deposit at the ARMP account payment for purchase of consultation file;
20. A valid Attestation of non-exclusion from public contracts issued by the Public Procurement Regulation Agency (ARMP)
21. A valid Attestation of submission issued by CNPS;
22. A valid Non bankruptcy attestation issued by a court of first instance of place of residence of bidder;
23. A valid Attestation of non-tax fees;
24. A valid stamped and signed attestation of location by the taxation service and a localisation plan;
25. Declaration of integrity, eligibility and social and environmental responsibility initialled and signed;
26. An affidavit of non- abandonment of contracts in the last three years.

NB: Only offers with complete administrative documents in conformity with the call for offers will be technically evaluated.

9.3. Evaluation of Technical Bids

Technical offers shall be evaluated based on their conformity with the terms of reference with the help of criteria and a score system below:

N°	CRITERIA	Maximum Score
1	Content and presentation of bid	4 points
2	Proposed Methodology (Pertinence and Coherence)	40 points
4	Expertise of consultants	56 points
TOTAL		100 POINTS

Each proposal that conforms will be attributed a technical score. Any bid is rejected at this stage if it does not score up to **70 marks**

9.4. Scoring of financial bids

Financial bids will be scored on a hundred (100) marks and calculated following the formula below:

$$Nf = 100 \times \left(\frac{Mmd}{Ms} \right)$$

Where:

- Nf denotes the financial score of the bidder
- Mmd: Cost of lowest bidder
- Ms: Evaluated amount for bidder

9.5. Final Global score



1000 1000 1000



The final global score Ng (on 100 marks) will be calculated by a combined weighted technical and financial score following this formulae: **Ng =0,8x technical score +0m20 x financial score**

10. Duration and validity of bids

The bidders are bound by their bids for a maximum period of **one hundred and twenty (120) days** beginning from the deadline for submission of bids.

11. Further Information

Further information can be gotten every working day between 11 :00 and 3 :30 at the secretariat of the National Coordinator of the PCP-AFOP, situated at Yaoundé Bastos, near Elegance Pressing, BP 33839 Yaoundé, Fax: 222 20 36 55, Tel: 22 20 36 54, E-mail c2d_afop@yahoo.fr.

12. Award of contracts

The contract will be awarded to the bidder whose offer is judged to be the best. In case of exact bracket score it will be awarded to the bidder with the best technical offer.

Done in Yaoundé, the **14 JUL 2020**

Copies

- ARMP (for publication JDM)
- Press (for publication and dissemination)
- P/CSPM (for information)
- Notice Boards
- Chrono/Archives.



The National Coordinator

Ango Pierre Blaise
Ingénieur d'Agriculture